Program Description

The Santa Clara County Quality Matters Stipend Program is designed to provide financial incentives to family child care providers/staff, program administrators, and teaching staff employed at QUALITY MATTERS sites. Individuals enrolled in the program receive a stipend based on the completion of professional development trainings and/or college coursework within the year.

Eligibility Requirements

- Work as an Early educator at a QUALITY MATTERS Family Child Care Home or Center based site. This includes school-age, state-subsidized after-school center-based programs.

  IMPORTANT NOTE: A Family child care provider or assistant currently participating in SEEDS of Early Literacy or myTeachstone may only apply to the college coursework option.

- Work directly with children and hold a position traditionally referred to as assistant/aide, associate teacher, teacher, master/lead teacher, site supervisor, assistant director, program director, family child care owner, or family child care staff.

- Be at least 18 years of age.

- Have a Social Security number.

- Have access to a valid email account that is checked regularly.

For more information about the Quality Matters Stipend Program, please visit https://www.e3institute.org

ENROLL ONLINE

www.santaclaraquality.org

September 16, 2019 – November 01, 2019

Questions? Contact us at (408) 299-1700
How to Earn a Stipend

<table>
<thead>
<tr>
<th>TASK</th>
<th>Deadline Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Submit an online Enrollment form at <a href="http://www.santaclaraquality.org">www.santaclaraquality.org</a> and select either the College Coursework or Training Option</td>
<td>NOVEMBER 1, 2019</td>
</tr>
<tr>
<td>2. Complete ONE of the Stipend options below:</td>
<td></td>
</tr>
</tbody>
</table>

### $600 College Coursework Stipend

Complete a minimum of 3 semester units (4 quarter units) toward a college degree or to obtain or upgrade a California Child Development Permit or credential with a grade of “C” or better between July 1, 2019 and June 30, 2020.

Additional details:
- General education and ESL/Basic Skills courses will be accepted.
- Courses must be taken through a nationally accredited college or university.

### $400 Training Stipend

Complete a minimum of 21 hours of professional development between July 1, 2019 and May 1, 2020. *(NOTE: New deadline date – May 1, 2020)*

Additional details:
- Only WestEd E3 approved trainings will be counted. For a complete list of acceptable trainings, please visit www.e3institute.org
- College coursework can be used to satisfy the 21-hour requirement. Hours are calculated using the following conversion: 1 semester unit = 15 hours; 1 quarter unit = 10 hours.

For NEW Participants Only

- Have a California Early Care and Education Workforce Registry Account (www.caregistry.org)
- Submit a W-9 Form

### Important Information

- Stipends will be sent to the participant’s home address in September 2020.
- WestEd E3 Institute may raise or lower stipend amounts based on the amount of available funds and the number of eligible applicants.
- Stipends must be declared as income subject to income tax. A 1099 form with the stipend amount will be mailed during the first week of February 2021 to any participant who received a stipend of $600 or more.

This program is funded by FIRST 5 Santa Clara County www.first5kids.org